Title: ______________________________

Speaker: ________________

Enter five (5) comments, one for each of the five categories listed below.

<table>
<thead>
<tr>
<th>Criteria:</th>
<th>Comments:</th>
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| **1. Introduction** | - Sufficient background information and review of previous work was provided that justifies completion of the research  
- Basic terminology defined  
- Objectives and research hypothesis clearly stated |
| **2. Methods and Materials** | - Sufficient information provided for audience to understand research methods being implemented  
- Research methods and/or experimental design clearly explain, and linked to objectives |
| **3. Progress-To-Date** | - Work accomplished was presented in an organized manner that was easy to understand  
- Status of the project is clear  
- Changes and/or modifications to project scope and objectives were explained and justified |
| **4. Path Forward** | - Remaining work and resource needs identified  
- Remaining project schedule accommodates completion of objectives  
- Potential risks recognized along with contingency plans |
| **5. Overall Presentation** | - Presenter demonstrated enthusiasm and kept audience interest  
- Visual aids were effectively used to enhance key points throughout the presentation, and did not distract from the speaker  
- Powerpoint slides (if used) were well-laid out, easy to understand, and complemented but did not replace what the speaker was saying  
- Answers to questions were articulated clearly and in a professional manner |

**Additional Comments and Suggestions:**
Please write on back if more room is needed.